



# Goldwyn School

## WIFI Acceptable Use Policy

<b>Review Body:</b>	Gregoire Godin
<b>Review Period:</b>	Annual
<b>Last Reviewed:</b>	September 2022
<b>Review Date:</b>	September 2023

## Introduction

As a professional organisation with responsibility for children's safeguarding it is important that all members of the Goldwyn community are fully aware of Goldwyn boundaries and requirements when using the Goldwyn Wi-Fi systems, and take all possible and necessary measures to protect data and information systems from infection, unauthorised access, damage, loss, abuse and theft.

This is not an exhaustive list and all members of the Goldwyn community are reminded that technology use should be consistent with our ethos, other appropriate policies, and the law.

Goldwyn provides Wi-Fi for the Goldwyn community and allows access for education use only.

1. I am aware that Goldwyn will not be liable for any damages or claims of any kind arising from the use of the wireless service. Goldwyn takes no responsibility for the security, safety, theft, insurance, and ownership of any device used within the Goldwyn premises that is not the property of Goldwyn.
2. The use of technology falls under Goldwyn's Acceptable Use of Technology Policy (AUP), online safety policy, behaviour policy, staff behaviour/code of conduct and Safeguarding policies which all learners/staff/visitors and volunteers must agree to and comply with.
3. Goldwyn reserves the right to limit the bandwidth of the wireless service, as necessary, to ensure network reliability and fair sharing of network resources for all users.
4. Goldwyn owned information systems, including Wi-Fi, must be used lawfully; I understand that the Computer Misuse Act 1990 makes the following criminal offences: to gain unauthorised access to computer material; to gain unauthorised access to computer material with intent to commit or facilitate commission of further offences or to modify computer material without authorisation.
5. I will take all practical steps necessary to make sure that any equipment connected to the Goldwyn service is adequately secure, such as up-to-date anti-virus software, systems updates.
6. The Goldwyn wireless service is not secure, and Goldwyn cannot guarantee the safety of traffic across it. Use of the Goldwyn wireless service is done at my own risk. By using this service, I acknowledge that security errors and hacking are an inherent risk associated with any wireless network. I confirm that I knowingly assume such risk.
7. Goldwyn accepts no responsibility for any software downloaded and/or installed, email opened, or sites accessed via the Goldwyn wireless service's connection to the internet. Any damage done to equipment for any reason including, but not limited to, viruses, identity theft, spyware, plug-ins or other internet-borne programs is my sole responsibility; and I indemnify and hold harmless Goldwyn from any such damage.
8. I will respect system security; I will not disclose any password or security information that is given to me. To prevent unauthorised access, I will not leave any information system unattended without first logging out or locking my login as appropriate.
9. I will not attempt to bypass any of the Goldwyn security and filtering systems or download any unauthorised software or applications.
10. My use of Goldwyn Wi-Fi will be safe and responsible and will always be in accordance with the Goldwyn AUP and the law including copyright and intellectual property rights. This includes the use of email, text, social media, social networking, gaming, web publications and any other devices or websites.

11. I will not upload, download, access or forward any material which is illegal or inappropriate or may cause harm, distress or offence to any other person, or anything which could bring Goldwyn into disrepute.
12. I will report any online safety concerns, filtering breaches or receipt of inappropriate materials to the Designated Safeguarding Lead as soon as possible.
13. If I have any queries or questions regarding safe behaviour online, I will discuss them with Designated Safeguarding Lead or the Principal.
14. I understand that my use of the Goldwyn Wi-Fi may be monitored and recorded to ensure policy compliance in accordance with privacy and data protection legislation. If Goldwyn suspects that unauthorised and/or inappropriate use or unacceptable or inappropriate behaviour may be taking place, then Goldwyn may terminate or restrict usage. If Goldwyn suspects that the system may be being used for criminal purposes, the matter will be brought to the attention of the relevant law enforcement organisation.

**I have read, understood and agreed to comply with Goldwyn Wi-Fi acceptable Use Policy.**

Name .....

Signed: .....Date (DDMMYY).....

**N.B. Updated versions of this AUP will be posted on the school shared area. Signing this form signifies your ongoing agreement to the current AUP during your time at Goldwyn**